

Paramount Unified School District

15110 California Avenue, Paramount, California 90723-4378
(562) 602-6000 Fax (562) 602-8111

BOARD OF EDUCATION

ALICIA ANDERSON
President

TONY PEÑA
Vice President

SONYA CUELLAR
Member

LINDA GARCIA
Member

VIVIAN HANSEN
Member

DELORES STEPHENS
Co-Interim Superintendent

DAVID VERDUGO, Ed.D.
Co-Interim Superintendent



REGULAR MEETING OF BOARD OF EDUCATION

MINUTES

June 24, 2015

The meeting was called to order at 6:03 p.m. by President Alicia Anderson in the Boardroom at the District Office, 15110 California Avenue, Paramount California.

- Pledge of Allegiance** Ranita Browning, Director-Fiscal Services, led the Pledge of Allegiance.
- Roll Call** Trustee Alicia Anderson Trustee Linda Garcia
Trustee Tony Peña Trustee Vivian Hansen
Trustee Sonya Cuellar-6:22 p.m.
- Administrators Present** David Verdugo, Co-Interim Superintendent
Delores Stephens, Co-Interim Superintendent
Michael Conroy, Assistant Superintendent-Business Services
Myrna Morales, Assistant Superintendent-Human Resources
Deborah Stark, Assistant Superintendent-Educational Services
Ranita Browning, Director-Fiscal Services
Kim Cole, Director-Special Education/ECE
Cindy DiPaola, Director-Maintenance & Operations
Randy Gray, Director-Curriculum & Instruction/Projects
Troy Marshall, Director-Technology
Manuel San Miguel, Director-Student Services
Lynn Butler, Principal-Alondra Middle School
Greg Francois, Principal-Jackson School
Yuki Mio, Interim Principal-Buena Vista High School
Richard Morgan, Principal-Paramount Adult School
Andrea Aguilar-Nuno, Assistant Principal-Buena Vista High School
Kelly Anderson, Assistant Principal-Alondra Middle School
Scott Law, Assistant Principal-Zamboni Middle School
Hilda Verdugo, Assistant Principal-Jackson School
- Approve Agenda** Trustee Garcia moved, Trustee Cuellar seconded. Dr. Verdugo
June 24, 2015 informed the Board that there is a change to item 3.3-A (pg. 74), the
1.187 last student listed needs to reflect a correct student ID # which is
2012002189. The motion carried 4-0 to approve the agenda of the
Regular Meeting of June 24, 2015 as amended.
- Ayes:** 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

Regular Meeting Minutes
June 10, 2015
1.188

Trustee Hansen moved, Trustee Peña seconded and the motion carried 4-0 to approve the minutes of the Regular Meeting held on June 10, 2015.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

REPORTS

Employee Representative
Reports

There was no CSEA representative in attendance.

TAP President April O'Connor welcomed new leadership in the audience. She added that we all have the same goal in mind which is to take care of the needs of students in our District, and keeping that in mind, it takes a village to do so. The association is currently bargaining and if we want attract the best and the brightest to come work at our District, we need a competitive salary. She added that she has shared concerns with LCAP, they ask that they share the wealth with the K-5 school. She wished everyone an enjoyable summer and thanked the Board for their support.

Board Members' Reports

Trustee Anderson visited Jackson School's promotion, Paramount Adult Transition graduation and Paramount High School's graduation. She also attended the Arts, Smarts and Healthy Hearts fair.

Trustee Garcia attended Alondra Preschools graduation and Paramount High School's graduation.

Trustee Hansen attended the Paramount High School graduation and the Arts, Smarts and Healthy Hearts fair.

Trustee Peña attended Paramount High School's graduation and congratulated Dr. Buckner and staff for a great graduation. He also attended the Buena Vista High School graduation and shared information on the Summer Food Service program taking place at the K-8 school sites.

Superintendent's Report

Co-Interim Superintendent Dr. David Verdugo highlighted a variety of items:

- Co-Interim Superintendent Dr. Verdugo attended the PHS graduation and shared there were 1,035 graduates. He expressed special thanks to the M & O staff for all their hard work in preparing for the graduation.
- Dr. Verdugo shared that site walkthroughs with SOMAS Solar Energy has been completed and will be preparing a report to share with the Board.

Introductions:

Andrea Aguilar-Nuno, Principal-Alternative Education: Dr. Andrea Aguilar-Nuno received her Bachelor's Degree in Political Science from California State University, Dominguez Hills, her Master's Degree in Educational Administration from Pepperdine University and her Doctorate from the University of Southern California in Urban Educational Administration.

Andrea has served as a teacher at Zamboni Middle School, and as an Assistant Principal at Paramount Park Middle School and at Jackson School. For the past two years, Andrea has served as the Assistant Principal at Buena Vista High School.

Andrea is highly regarded and is known for being a dedicated educator who prioritizes the needs of students and keeps their best interest in mind when making decisions.

Kelly Anderson, Principal-K-8: Kelly Anderson received her Bachelor's Degree in Business Administration from San Diego State University and her Master's Degree in Educational Administration from National University.

Kelly has served as a teacher at Hollydale, Los Cerritos and Zamboni Middle School. She served as a Math Coach at Hollydale School and Paramount High-West Campus. For the past year, Kelly has served as the Assistant Principal at Alondra Middle School. Kelly is known for her strong background in Mathematics and supporting teachers with quality implementation.

Jerry King, Principal-Adult School: Jerry King received his Bachelor's Degree in Studio Art from Macalester College and his Master's Degree in Screenwriting and Directing from Columbia University.

Jerry served as a teacher, Resource Teacher and TOSA at the Paramount Adult School. For the past four years, Jerry has served as the Assistant Principal at the Adult School. Jerry is known for his knowledge and involvement in the Adult School community as well as the Paramount community.

Scott Law, Principal-K-8: Scott Law received his Bachelor's Degree in Biology and Chemistry and his Master's Degree in Teaching from Chapman University.

Scott served as a teacher at Clearwater School/Paramount High School-West Campus and as a Curriculum Specialist in Educational Services. Scott served as an Assistant Principal at Paramount High School-West Campus for six years and for the past two years at Zamboni Middle School.

Scott is known for being deeply involved in school activities. He is known to have outstanding technology skills that not only support his school site, but are instrumental at the District level.

Hilda Verdugo, Principal-K-8: Hilda Verdugo received her Bachelor's Degree in Psychology from California State University, Long Beach and her Master's Degree in Education from California State University, Dominguez Hills.

Hilda served as a teacher and an ELD Coach at Mokler School. She was an Assistant Principal at Tanner School and Zamboni Middle School. For the past two years, Hilda has served as the Assistant Principal at Jackson Middle School.

She has a strong desire to serve the students of Paramount and is known for being dedicated and loyal.

Reporting Summative Assessments Results (CAASPP)

Margarita Rodriguez, Coordinator-Assessment & Accountability provided the Board with information on reporting summative assessment results (CAASPP), changes in accountability and timeline for communication on CAASPP results.

2014-15 CAASPP System

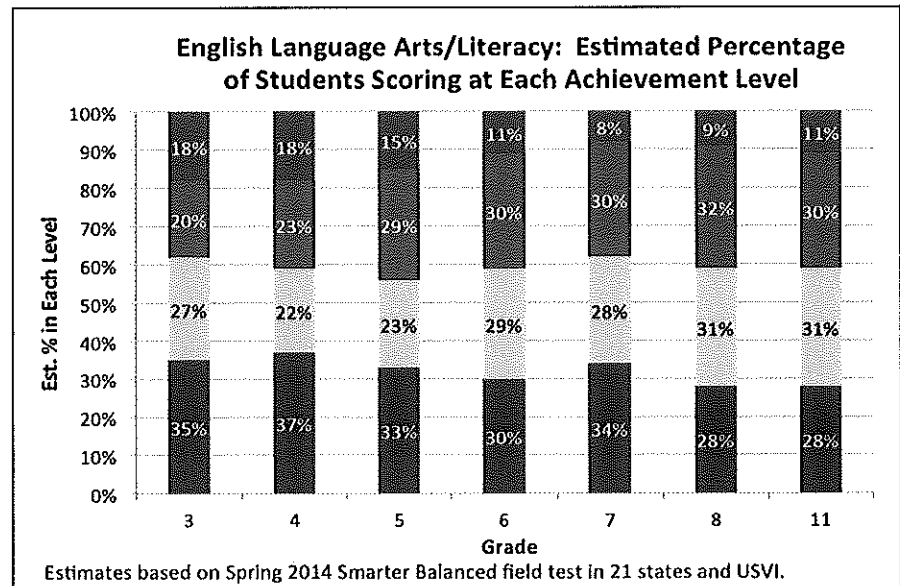
- SBAC ELA/MATH Grades 3-8, 11-replaces previous results in CST/CMA English Language Arts and Mathematics
- CST/CMA Science, Grades 5, 8, 10
- CAPA Science, Grades 5, 8, 10
- CA Alternate ELA/Math Field Test, Grades 3-8, 11

2014-15 SBAC Reporting

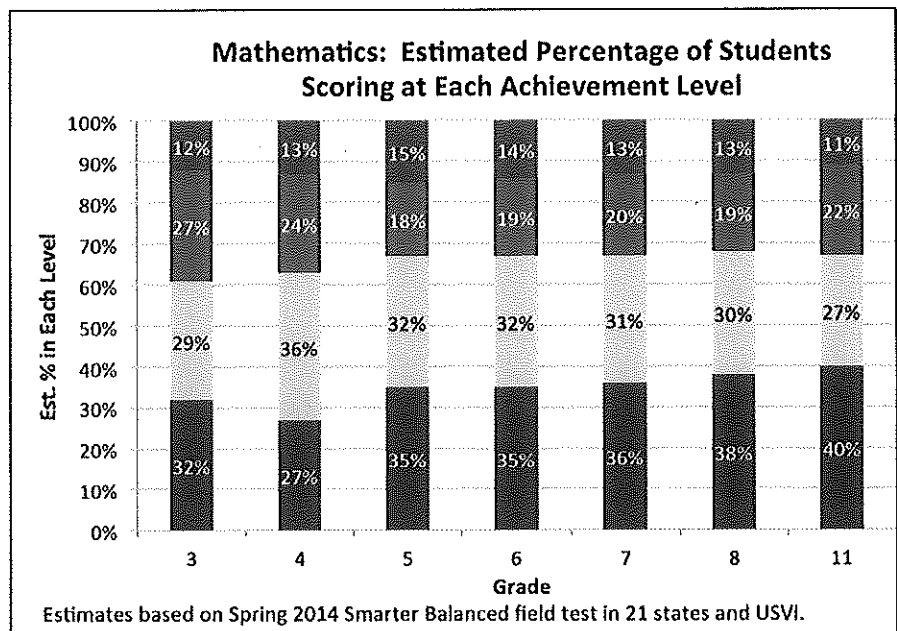
- Achievement Level Descriptors for the four levels of achievement , *Standard Exceeded, Standard Met, Standard Nearly Met, Standard Not Met*
- Individual student results will be reported as overall **vertical** scale scores from 2,000 to 3,000.
- Individual student results will be reported by Claims in ELA and Math as *Above Standard, At or Near Standard, or Below Standard*
- Results cannot be compared to prior CST Scores and are expected to start lower.

2013-14 SBAC Field Test

- Fewer students are expected to score in the highest levels or *Standard Exceeded and Standard Met* in ELA



- Even fewer students are expected to score in the highest levels or *Standard Exceeded and Standard Met* in Math



Results: Resetting the System

- Like Apples and Oranges, the new tests are too different to compare the old scores and new.
- Many students will need to make significant progress.
- This year's results will establish a baseline for progress in future years.
- Students will progress as they spend more time in classrooms working to teach the new standards.

A Look Back:

- **2013-14**– PUSD participated in statewide Field Test of the Smarter Balanced Assessment (SBAC)
- **2014-15**- PUSD participated in full implementation of ELA and Math SBAC Summative Assessments
 - **January-March**- PUSD purchased 21 roving computer carts to accommodate district-wide testing.
 - **March 10, 2015** –PUSD completed district-wide practice day in preparation of full implementation of SBAC
 - **April 20 to May 22, 2015**– PUSD participates in Smarter Balanced Summative Assessment (SBAC). Schools complete testing over five weeks.

What's Next:

- Beginning in June 2015– CAASPP preliminary results for the ELA and Mathematics are received
 - Results are received in batches by grade as students complete all portions of the test
 - Reports are released by grade
- July to August– Aggregation and analysis of preliminary results.
- Mid August – Final results are received district-wide and include remaining CAASPP testing.
 - PUSD sends Parents Individual Student Reports (ISRs) including all CAASPP results.

- Early September- CDE publicly posts final CAASPP results

Implications for Accountability:

Federal Accountability

- For 2014-15, AYP determinations will be based on meeting the 95% participation rate on CAASPP testing and one additional indicator.
- Attendance rate will be the additional indicator for elementary schools, middle schools and elementary school districts.
- Graduation rate will be the additional indicator for high schools.
- Proficiency rates will not contribute to accountability determinations.

State Accountability

- In March API was suspended for 2014-15 for all schools and districts.
- In Fall of 2016 we expect a new accountability system to rate school and district performance.
- The new system is being designed to align with the multiple indicators embedded in the LCAP, such as graduation data and student preparedness for college and career, along with results from the CAASPP scores.

How parents are being prepared?

- **February**
 - Parent Resources shared with Principals
 - Parent Letter sent home in anticipation of testing
 - Online Resources posted to PUSD Website
- **June**
 - End of year letter sent home in anticipation of results received over the summer
- **August**
 - Letter explaining results alongside CAASPP Individual Student Report (ISR)

Frequently Asked Questions:

Why isn't my son doing as well on this test as he did on STAR?

The expectations defined by the new standards are both higher and broader than expectations measured by the old tests. It will take time for students to demonstrate mastery of the new standards.

How can one annual test determine how my student is doing or whether he is learning?

The test is only one measure of your student's progress. Classroom assignments and projects will also be reviewed and are important measures of student learning.

Critical Takeaways:

It's a beginning – this year's score is your baseline. *Standard Exceeded, Standard Met, Standard Nearly Met, Standard Not Met*

It's a transition – results may show many students need to make progress, but we are on the right path.

It's the information we need – to help prepare kids for college and careers.

**BOARD MEETING
CALENDAR**

There were no changes to the Board of Education Meeting Calendar. Dr. Verdugo commented the possibility of a Special Meeting being scheduled.

HEARING SECTION

There were no speakers during the hearing section.

CONSENT ITEMS
0.189

Trustee Peña moved, Trustee Garcia seconded and the motion carried 5-0 to approve the Consent Items.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Human Resources

Personnel Report
14-19
2.189

Accept Personnel Report 14-19, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2014-15 State Budget Act and related legislation.

Educational Services

Overnight and/or Out-of-County Study Trips
3.189

Approve the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs.

Memorandum of Understanding with United Friends of the Children, Foster Youth – College Readiness Program
3.189

Approve the Memorandum of Understanding with United Friends of the Children, Foster Youth - College Readiness Program effective September 1, 2015 through June 30, 2016.

Memorandum of Understanding with California State University, Los Angeles
3.189

Approve the Memorandum of Understanding with California State University Los Angeles to provide the California Student Opportunity and Access Program at Paramount High School and Paramount Park Middle School for 2015-16.

Memorandum of Understanding with El Camino College Compton Center for 2015-16
3.189

Approve the Memorandum of Understanding with El Camino College Compton Center to provide after school instruction for selected students at Buena Vista High School for the 2015-16 school year.

Memorandum of Understanding with the University of California, Irvine for the 2015-16 School Year
3.189

Approve the Memorandum of Understanding with the University of California, Irvine's Early Academic Outreach Program for post-secondary education support at Paramount High School in 2015-16.

Business Services

Purchase Order Report
14-19
4.189

Approve Purchase Order Report 14-19 as submitted, authorizing the purchase of supplies, equipment, and services for the District.

Warrants for the Month of May 2015 4.189	Approve warrants for all funds through May with a total of \$12,186,005.54.
Acceptance of Donations 4.189	Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.
Consultant Services 4.189	Approve the Consultant Services request authorizing contracts with consultants or independent contractors who provide specialized services.

ACTION ITEMS

Human Resources

Field Experience Agreement with Azusa Pacific University 2.190	Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 5-0 to approve the agreement with Azusa Pacific University for participation in the various authorized credential programs.
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Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Educational Services

Local Control Accountability Plan, 2015-18 3.191	Trustee Garcia moved, Trustee Hansen seconded, and the motion carried 5-0 to approve the Local Control Accountability Plan for submission to Los Angeles County Office of Education.
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Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Nonpublic School Placements for Special Education Students for 2014-15 3.192	Trustee Cuellar moved, Trustee Peña seconded, and the motion carried 5-0 to approve the placement for special education students in nonpublic schools, as determined by the students' Individual Education Plan for the 2014-15 school year.
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Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Nonpublic School Placements for Special Education Students, 2015-16 School Year 3.193	Trustee Garcia moved, Trustee Hansen seconded, and the motion carried 5-0 to approve the funds for the placement of special education students in nonpublic schools, as determined by the Individual Education Plan for the 2015-16 school year.
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Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

License Agreement with Southeast Area Social Services Funding Authority 3.194	Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 5-0 to Approve the license agreement with Southeast Area Social Services Funding Authority.
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Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Business Services

Proposed Budget for 2015-16 and the Estimated Actual Financial Report for 2014-15 4.195	Trustee Garcia moved, Trustee Peña seconded, and the motion carried 5-0 to Approve the Proposed Budget for 2015-16 and the Estimated Actual Financial Report for 2014-15, and authorize submission to the County Superintendent of Schools. Authorize staff to make budgeted transfers as appropriate throughout the year.
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Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Resolution 14-36, The
Education Protection
Account
4.196

Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 5-0 to adopt Resolution 14-36, determining that all Education Protection Account funds shall be used to pay teacher salaries.
Ayes: 5 – Trustees Anderson, Cuellar Garcia, Hansen, Peña

2014-15 Budget Adjustments
as of May 31, 2015
4.197

Trustee Peña moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve the 2014-15 Budget Adjustments for the General Funds, Unrestricted and Restricted, Adult Education Fund, Capital Facilities Fund and Special Reserve Fund for Capital Outlay Projects.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Agreement with Orange
County Superintendent of
Schools for Students
Transferred to Orange
County Department of
Education Programs
4.198

Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 5-0 to approve the Agreement for Student Transfers to the Community School Program and Special Schools Program with the Orange County Superintendent of Schools and for invoicing for services provided for District students.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Consulting Agreement with
Elvia Galicia
4.199

Trustee Peña moved, Trustee Hansen seconded, and the motion carried 5-0 to approve the Consulting Agreement with Elvia Galicia, and authorize the Co-Interim Superintendent(s) or designee to execute all necessary documents.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

INFORMATION ITEMS

Educational Services

Williams Settlement
Quarterly Uniform Complaint
Summary

Submitted for the Board's information is the required Williams Settlement Quarterly Uniform Complaint Summary for the fourth quarter April 1 – June 30, 2015.

ANNOUNCEMENTS

President Anderson reported that the next Regular Meeting would be July 8, 2015, at 6:00 p.m. – Boardroom of the District Office.

CLOSED SESSION

The Board adjourned to Closed Session at 6:53 p.m. to discuss Public Employment, Conference with Labor Negotiator and Governance Team Items.

OPEN SESSION

The Board reconvened to Regular Session at 8:30 p.m. President Anderson reported that the Board had discussed Conference with Labor Negotiator and Governance Team Items.

The Board took the following action in Closed Session:

Public Employment
2.200

Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 5-0 to appoint Margie Domino as K-8 Assistant Principal effective as soon as mutually agreeable.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Public Employment
2.100

Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 5-0 to appoint Jill Hammond as K-8 Assistant Principal effective as mutually agreeable.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Public Employment
2.101

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 5-0 to appoint David Daley as Program Administrator-Special Education effective as soon as mutually agreeable.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

ADJOURNMENT

Trustee Cuellar moved, Trustee Peña seconded, and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on June 24, 2015 at 8:51 p.m.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

David Verdugo, Co-Secretary
To the Board of Education

President

Vice President/Clerk

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Myrna Morales, Assistant Superintendent – Human Resources
DATE: July 8, 2015
SUBJECT: Personnel Report 15-01

BACKGROUND INFORMATION:

Following is Personnel Report 15-01, which reports details of personnel assignments, employment and terminations.

POLICY/ISSUE:

Board Policy 4110 – Permanent Personnel – Certificated
Board Policy 4111 – Recruitment & Selection – Certificated
Board Policy 4210 – Permanent Personnel – Classified
Board Policy 4211 – Recruitment & Selection – Classified

FISCAL IMPACT:

As indicated in the following personnel report.

STAFF RECOMMENDATION:

Accept Personnel Report 15-01 as submitted. The report includes details, assignments, terminations and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2015-16 State Budget Act and related legislation.

PREPARED BY:

Myrna Morales, Assistant Superintendent – Human Resources

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

**PERSONNEL REPORT 15-01
JULY 8, 2015
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
EMPLOYMENT Garcia, Gabriel	Teacher Temporary	Alondra	D-7	Annual \$66,735 Special Education	08-17-15	06-30-16
Kim, Anna	Teacher Temporary	Alondra	E-4	\$64,124 Special Education	08-17-15	06-30-16
Cervantes, Fernando	Teacher Temporary	Buena Vista	C-6	\$61,701 Special Education	08-17-15	06-30-16
Contreras, Vetina	Teacher Temporary	Buena Vista	E-7	\$70,071 Special Education	08-17-15	06-30-16
Cortez Alvarado, Magdalena	Teacher Temporary	Collins	A-2	\$49,726 General Fund	08-17-15	06-30-16
Herman, Lauren	Teacher Temporary	Collins	A-2	\$49,726 General Fund	08-17-15	06-30-16
Camacho, Tawny	Teacher Temporary	Gaines	C-4	\$58,162 General Fund/ Special Education	08-17-15	06-30-16
Holguin, Christopher	Teacher Temporary	Hollydale	B-3	\$53,779 Special Education	08-17-15	06-30-16
Ledezma, Alicia	Teacher Temporary	Hollydale	C-3	\$56,468 General Fund	08-17-15	06-30-16
Kim, Angela	Teacher Temporary	Jefferson	C-2	\$54,823 Special Education	08-17-15	06-30-16
Redd, Virginia	Teacher Temporary	Jefferson	E-14	\$87,681 General Fund	08-17-15	06-30-16

**PERSONNEL REPORT 15-01
JULY 8, 2015
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>EMPLOYMENT</u> <u>continued</u>						
Vasquez, Jennifer	Teacher Temporary	Jefferson	C-5	<u>Annual</u> \$59,906 Special Education	08-17-15	06-30-16
Maberry, Amanda	Teacher Temporary	Keppel	B-1	\$50,693 General Fund	08-17-15	06-30-16
Rodriguez Villegas, Jeanette	Counselor Temporary	Keppel	Sch. S B-2	\$58,638 General Fund/ Special Education	08-01-15	06-30-16
Harmon, Torey	Teacher Temporary	Lincoln	A-2	\$49,726 General Fund	08-17-15	06-30-16
Nunez, Cristina	Teacher Temporary	Lincoln	A-2	\$49,726 General Fund	08-17-15	06-30-16
Villa, Priscilla	Counselor Temporary	Lincoln	Sch. S C-2	\$63,601 General Fund/ Special Education	08-01-15	06-30-16
McClure, Ashley	Teacher Temporary	Los Cerritos	C-1	\$53,226 Special Education	08-17-15	06-30-16
Zamora, Josue	Teacher Temporary	Paramount Park	B-2	\$52,213 General Fund	08-17-15	06-30-16
Arias, Jennifer	Teacher Temporary	Paramount High-Senior	A-1	\$48,278 General Fund	08-17-15	06-30-16
*Brayboy, Dannie	JROTC** Instructor	Paramount High-Senior		\$67,875 JROTC	07-01-15	06-10-16
Chung, Minyong	Teacher Temporary	Paramount High-Senior	C-2	\$54,823 General Fund	08-17-15	06-30-16
Curtius, Diana	Teacher Temporary	Paramount High-Senior	D-5	\$62,903 General Fund	08-17-15	06-30-16

*Ratification

**Junior Reserve Officer Training Corps

**PERSONNEL REPORT 15-01
JULY 8, 2015
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
EMPLOYMENT						
<u>continued</u>						
Fierro, Krystal	Counselor Temporary	Paramount High-Senior	Sch. S B-2	<u>Annual</u> \$58,638 General Fund/ Special Education	08-01-15	06-30-16
Garcia, Kelsey	Counselor Temporary	Paramount High-Senior	Sch. S B-2	\$58,638 General Fund/ Special Education	08-01-15	06-30-16
Greene, Victoria	Teacher Temporary	Paramount High-Senior	B-1	\$50,693 General Fund/ Special Education	08-17-15	06-30-16
*Guild, Robert	JROTC** Instructor	Paramount High-Senior		\$99,515 JROTC	07-01-15	06-10-16
Healy, Patrick	Teacher Temporary	Paramount High-Senior	A-2	\$49,726 General Fund	08-17-15	06-30-16
Hornback, Jon	Teacher Temporary	Paramount High-Senior	E-17	\$89,181 Title 1	08-17-15	06-30-16
Jordan, Cameo	Teacher Temporary	Paramount High-Senior	C-3	\$56,468 General Fund	08-17-15	06-30-16
Lee, Jun	Teacher Temporary	Paramount High-Senior	C-1	\$53,226 Special Education	08-17-15	06-30-16
Lopez, Luis	Teacher Temporary	Paramount High-Senior	C-3	\$56,468 General Fund	08-17-15	06-30-16
Perez, Sonia	Teacher Temporary	Paramount High-Senior	A-5	\$54,338 General Fund	08-17-15	06-30-16
Rocha, Desiree	Teacher Temporary	Paramount High-Senior	B-4	\$55,394 General Fund	08-17-15	06-30-16

*Ratification

**Junior Reserve Officer Training Corps

**PERSONNEL REPORT 15-01
JULY 8, 2015
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>EMPLOYMENT</u> <u>continued</u>						
Rundblade, Rodney	JROTC Instructor	Paramount High-Senior		<u>Annual</u> \$61,052 JROTC	07-01-15	06-30-16
Shultz, Michael	Teacher Temporary	Paramount High-Senior	B-2	\$52,213 General Fund	08-17-15	06-30-16
Tague, Mark	Teacher Temporary	Paramount High-Senior	B-2	\$52,213 General Fund	08-17-15	06-30-16
Yepes Garcia, Maria	Counselor Temporary	Paramount High-Senior	Sch. S C-2	\$63,601 General Fund/ Special Education	08-01-15	06-30-16
Alba, Karina	Teacher Temporary	Paramount High-West	D-4	\$61,072 General Fund	08-17-15	06-30-16
Espinoza, Brenda	Counselor Temporary	Paramount High-West	Sch. S B-5	\$78,677 General Fund/ Special Education	08-01-15	06-30-16
Moncayo, Julia	Teacher Temporary	Paramount High-West	A-2	\$49,726 Special Education	08-17-15	06-30-16
Ramirez, Jaime	Teacher Temporary	Paramount High-West	E-10	\$76,570 General Fund	08-17-15	06-30-16
Sarabia, Patricia	Counselor Temporary	Paramount High-West	Sch. S C-2	\$54,823 General Fund/ Special Education	08-01-15	06-30-16
Silva, Melissa	Teacher Temporary	Paramount High-West	A-2	\$49,726 General Fund	08-17-15	06-30-16

**PERSONNEL REPORT 15-01
JULY 8, 2015
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>EMPLOYMENT</u>						
<u>continued</u>						
Galias, Kristina	Teacher Temporary	Roosevelt	A-2	<u>Annual</u> \$49,726 General Fund	08-17-15	06-30-16
Bronder, Amber	Teacher Temporary	Wirtz	B-4	\$55,394 General Fund	08-17-15	06-30-16
Movaghar, Nazanin	Teacher Temporary	Wirtz	C-2	\$54,823 Special Education	08-17-15	06-30-16
Banks, Jason	Teacher Temporary	Zamboni	C-2	\$54,823 General Fund	08-17-15	06-30-16
Jaegers, Julie	Teacher Temporary	Zamboni	C-3	\$56,468 General Fund	08-17-15	06-30-16
<u>Additional Assignment</u>						
*Armstrong, Patricia	Academic Support NTE 13 hrs. total	Paramount High-Senior		<u>Hourly</u> \$38.96 Title 1	05-05-15	05-30-15
<u>SUMMER SCHOOL ASSIGNMENT</u>						
*Holguin, Christopher	Extended School Year NTE 4.25 hrs. per day each, as needed	Lincoln		\$38.00 Special Education	06-15-15	07-16-15
*Bowman, Barbara	Summer School NTE 3 hrs. per day each, as needed	Paramount High-West		\$38.00 LCAP**	06-15-15	07-23-15
*Craft, Heather						
*Cunningham, Christina						
*Gutierrez, Karina						
*Hawkins, Dominique						

*Ratification

**Local Control Accountability Plan

PERSONNEL REPORT 15-01
 JULY 8, 2015
 CERTIFICATED PERSONNEL

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>SUMMER SCHOOL ASSIGNMENT</u> continued *Hernandez, Cynthia *Johnson, Tina *Mageno, Annmarie *McCullough, Jerome *Megofna, Alicia *Mejia, Monserat *Mejia, Marisol *Moncayo, Julia *Moretti, Edward *Murphy, Kelly *Ozan, Daniel *Ramos, Hector *Rheaume, Laura *Salladay, Claudia *Taitano, Maria *Thomas, Katherine *Torres, Victoria *Williams, Lovie	Summer School NTE 3 hrs. per day each, as needed	Paramount High-West		<u>Hourly</u> \$38.00 LCAP**	06-15-15	07-23-15

*Ratification

**Local Control Accountability Plan

**PERSONNEL REPORT 15-01
JULY 8, 2015
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	DESCRIPTION	EFFECTIVE	
				FROM	TO
<u>RESIGNATION</u> Vitetta, Adilis Rose	Principal	Los Cerritos	Personal	06-30-15	

**PERSONNEL REPORT 15-01
JULY 08, 2015
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>Employment Promotion</u> Aguilar, Daniel	Campus Security 8 hrs. per day/10 mo.	Operations	118-I	<u>Monthly</u> \$2,849 General Fund	08-17-15	
<u>Short Term</u> *Durr, Maurice *Pena, Ignacio	Campus Security NTE 4 hrs. each	Operations	118-I	<u>Hourly</u> \$16.43 General Fund	06-12-15 only	
*Garcia, Jessica *Robles, Alfonso *Robles, Sergio	Instructional Assistant – Sp. Ed. NTE 5 hrs. per day each	Special Education	112-I	06-15-15 06-12-15 06-12-15 Special Education	06-30-15 06-19-15 06-19-15	
*Montes, Wendy *Robinson, Mary	Instructional Assistant – Sp. Ed. NTE 6 hrs. per day each, as needed	Special Education	112-I	\$14.17 Special Education	06-15-15	07-14-15
*Garcia, Jessica *Garcia Vazquez, Yesica *Montes, Wendy *Rioz, Sandra *Robinson, Mary	Instructional Assistant – Sp. Ed. NTE 5 hrs. each	Special Education	112-I	\$14.17 Special Education	06-12-15 only	
*Espinosa, Esther *Flores, Justin *Llamas Luna, Natalia *Morales, Osvaldo *Padilla, Jessica	Instructional Assistant – SE/SH NTE 6 hrs. each, as needed	Special Education	115-I	\$15.26 Special Education	06-15-15	07-23-15
*Bonilla, Magali *Fontenot, Justin	Instructional Assistant – SE/SH NTE 6 hrs. each	Special Education	115-I	\$15.26 Special Education	06-15-15 only	
*Carrillo Ruiz, Montserrat *Castaneda, Cesar *Garcia Vazquez, Yesica	Instructional Assistant – SE/SH NTE 6 hrs. per day each, as needed	Special Education	115-I	\$15.26 Special Education	06-15-15	07-16-15

* Ratification

**PERSONNEL REPORT 15-01
JULY 08, 2015
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>Short Term continued</u>						
*Arias, Olivia *Barrera, Cynthia *Campos, Angela *Chavers, Alexandra *Collazo Hernandez, Claudia *Contreras, Lissandy *Figueroa, Maricela *Garnett, Bethany *Gonzalez, Sarah *Hernandez-Martinez, Sarai *Ibarra, Sellene *Molina, Mercy *Newsome, Helga *Perez, Susana *Zubiri-Salva, Arlene	Instructional Assistant – ECE NTE 5.5 hrs. per day each, as needed	Gaines ECE	111-I	Hourly \$13.83 ECE**	06-12-15	08-14-15
*Bonilla, Magali *Fontenot, Justin *Guzman, Iomara	Instructional Assistant – SE/SH NTE 6 hrs. each, as needed	Lincoln	115-I	\$15.26 Special Education	06-16-15 06-15-15	07-16-15 07-09-15
*Barba, Octavio	Instructional Assistant – SE/SH NTE 7 hrs. per day, as needed	Paramount High-Senior	115-I	\$15.26 Special Education	06-15-15	07-23-15
*Lozano, MARRISA *Zamorano, Patricia	Instructional Assistant – Sp. Ed. NTE 5 hrs. each	Wirtz	112-I	\$14.17 Special Education	06-12-15 only	
<u>Student Worker</u>				Hourly		
*Garcia, Jennifer *Munoz, Erika *Ochoa, Elizabeth *Ramirez, Edgar *Sneed, Cylin	Student Worker NTE 30 hrs. per week each, as needed	Educational Services		\$ 9.00 EIA-LEP***	06-15-15	07-30-15
<u>Summer Assignment</u>				Hourly		
*Urizar, Mynor	Senior Accounting Assistant NTE 40 hrs. per week	Fiscal Services	124-II	\$20.02 General Fund	06-15-15	06-30-15

* Ratification
** Early Childhood Education
*** Economic Impact Aid – Limited English Proficient

**PERSONNEL REPORT 15-01
JULY 08, 2015
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
Summer Assignment continued						
*Aguilar, Daniel	Office Assistant NTE 100 hrs.	Operations	116-II	Hourly \$16.43 Restricted Routine Mainten- ance	06-15-15	06-30-15
*Bas, Ron	Campus Security NTE 6 hrs. per day, as needed	Operations	118-V	\$20.02 Home-to- School Transpor- tation	06-15-15	07-23-15
*Heard, Ivan	Campus Security NTE 7.5 hrs.	Operations	118-III	\$18.14 Home-to- School Transpor- tation	06-15-15 only	
*Quintiliani-Hodgson, Donald	Campus Security NTE 5 hrs. per day	Operations	118-V	\$20.02 Home-to- School	06-15-15	06-18-15
*Acosta, Sonia	Nutrition Services Worker NTE 6 hrs. per day each, as needed	Student Nutrition Services	109-V	\$16.04	06-15-15	08-07-15
*Aleman, Eloisa			109-V	\$16.04		
*Arellano, Ana			109-IV	\$15.26		
*Alarcon, Maria			109-V	\$16.04		
*Balbalosa, Nina			309-V	\$16.50**		
*Becerra de Hernandez, Maria			109-III	\$14.53		
*Bueno, Diana			309-V	\$16.50**		
*Canela, Andrea			109-II	\$13.83		
*Casian, Maria			109-V	\$16.04		
*Castaneda, Anarosa			109-V	\$16.04		
*Castaneda, Yessenia			109-I	\$13.16		
*Coleman, Besita			109-III	\$14.53		
*Coleman, Brittany			109-III	\$14.53		
*Contreras, Maria			109-II	\$13.83		
*Contreras, Susana	109-V	\$16.04				
*Cota, Margarita	209-V	\$16.38**				
*Cruz, Maria	109-V	\$16.04				
*De Ledesma, Ma. de Jesus	109-I	\$13.16 SNS***				

* Ratification

** Includes Longevity and/or Professional Growth Increment

*** Student Nutrition Services

**PERSONNEL REPORT 15-01
JULY 08, 2015
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
Summer Assignment <u>continued</u>				Hourly		
*Enriquez, Nancy	Nutrition Services	Student	209-V	\$16.38**	06-15-15	08-07-15
*Flores-Trejo, Mayra	Worker	Nutrition	109-V	\$16.04		
*Garcia, Dolores	NTE 6 hrs. per day	Services	209-V	\$16.38**		
*Garcia, Elizabeth	each, as needed		109-I	\$13.16		
*Gomez, Karla			109-V	\$16.04		
*Howard, Emma			209-V	\$16.38**		
*Jimenez, Rosa			109-V	\$16.04		
*Lockwood, Yanira			209-V	\$16.38**		
*Loredo, Alex			109-I	\$13.16		
*Lucas, Martha			109-V	\$16.04		
*Madrigal, Rosa			209-V	\$16.38**		
*Martinez, Graciela			109-IV	\$15.26		
*Martinez, Manuela			209-V	\$16.38**		
*Melendez, Ana			109-V	\$16.04		
*Mendez, Erika			109-V	\$16.04		
*Molina, Elsa			109-V	\$16.04		
*Neal, Yvette			309-V	\$16.50**		
*Nunez Barragan, Margarita			109-III	\$14.53		
*Nunez, Julia			109-V	\$16.04		
*Ochoa, Maribel			109-II	\$13.83		
*Padilla, Amber			109-V	\$16.04		
*Pozos, Maribel			109-V	\$16.04		
*Reyes Viramontes, Esli			109-III	\$14.53		
*Reyes, Guillermo			209-V	\$16.38**		
*Rios, Martha			109-V	\$16.04		
*Rivas, Elizabeth			209-V	\$16.38**		
*Rodriguez, Andrea			109-V	\$16.04		
*Rodriguez, Leticia			309-V	\$16.50**		
*Rubalcava, Rosalinda			509-V	\$16.73**		
*Saem, Lance			109-IV	\$15.26		
*Salazar, Araceli			109-II	\$13.83		
*Saldivar, Isela			109-V	\$16.04		
*Sanchez, Teresa			509-V	\$16.73**		
*Sarabia, Marisol			209-V	\$16.38**		
*Silva Castaneda, Liliana			109-III	\$14.53		
*Toscano, Alicia			109-V	\$16.04		
*Tunnell, Victoria			109-V	\$16.04		
*Uribe, Rosalinda			109-V	\$16.04		
*Valenzuela, Ramona			109-V	\$16.04		
				SNS		

* Ratification

** Includes Longevity and/or Professional Growth Increment

PERSONNEL REPORT 15-01
JULY 08, 2015
CLASSIFIED PERSONNEL

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
Summer Assignment continued						
*Vega, Adriana	Nutrition Services Worker NTE 6 hrs. per day each, as needed	Student Nutrition Services	109-IV	Hourly \$15.26	06-15-15	08-07-15
*Vega, Griselda			109-V	\$16.04		
*Zamarripa, Maria			109-V	\$16.04		
*Zarate, Ariadna			209-V	\$16.38**		
*Zuniga, Deanna			109-II	\$13.83 SNS		
*Enriquez, Nancy	Nutrition Services Manager NTE 8 hrs. per day each, as needed	Student Nutrition Services	217-II	\$17.19**	06-15-15	08-07-15
*Lucas, Martha			217-II	\$17.19**		
*Saldivar, Isela			217-II	\$17.19** SNS		
*Allen, Miesha	Instructional Assistant - Sp. Ed. NTE 6 hrs. per day each, as needed	Special Education	112-V	\$17.27	06-15-15	07-23-15
*Barrios, Teresa			612-V	\$18.08**		
*Garcia, Sandra			112-V	\$17.27		
*Hernandez, Gabriela			212-V	\$17.62**		
*Martinez, Deborah			112-V	\$17.27		
*Pena, Luz			112-III	\$15.64		
*Sibrian, Claudia			112-I	\$14.17		
*Soto, Edith			112-III	\$15.64		
*Soto, Laura			112-III	\$15.64		
*Trujillo, Leonor			312-V	\$17.73**		
*Verduzco, Liza			112-III	\$15.64 Special Education		
*Lara, Luis	Instructional Assistant - Sp. Ed. NTE 6 hrs. per day each	Special Education	112-III	\$15.64	06-15-15	06-15-15
*Muniz, Gabriela			212-V	\$17.62**		
*Murphy, Thomas			112-V	\$17.27		
*Ramirez, Emma			212-V	\$17.62** Special Education		
*Martinez, Deborah	Instructional Assistant SE/SH NTE 3 hrs. per day	Special Education	115-V	\$18.59 Special Education	05-04-15	06-11-15
*Vernoy, John	Campus Security NTE 7 hrs. per day, as needed	Community Day School	218-V	\$20.37 CDS***	06-15-15	07-16-15

* Ratification

** Includes Longevity and/or Professional Growth Increment

*** Community Day School

**PERSONNEL REPORT 15-01
JULY 08, 2015
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
Summer Assignment <u>continued</u>				Hourly		
*Alonso, Martha	Instructional Assistant – ECE NTE 5.5 hrs. per day each, as needed	Gaines ECE	111-IV	\$16.16**	06-12-15	08-14-15
*Amezcuca, Diana			111-V	\$16.85		
*Arellano, Mary			311-V	\$17.31**		
*Ayala, Anayeli			211-V	\$17.20**		
*Baca, Velia			211-V	\$17.20**		
*Calderon, Elvia			111-V	\$16.85		
*Chavez, Lucy			111-V	\$16.85		
*Cruz, Maria			611-V	\$17.66**		
*Del Campo, Jazmin			111-IV	\$16.04		
*Godinez, Nathalie			111-V	\$16.85		
*Lim-Wong, Millie			111-V	\$16.85		
*Mora, Melissa			111-V	\$16.85		
*Palacios-Orduno, Maria			111-V	\$16.85		
*Ramos, Angela			111-V	\$16.85		
*Rodriguez, Maria			111-V	\$16.85		
*Ruiz, Laura	311-V	\$17.31**				
*Salazar, Blanca	111-V	\$16.85				
*Salazar, Oscar	111-V	\$16.85				
*Sandoval, Yoana	111-V	\$16.85				
*Smith, Evelyn	111-V	\$16.85				
*Spear, Lisa	311-V	\$17.31**				
*Tlaseca, Rosario	411-V	\$17.43**				
				ECE		
*Muniz, Gabriela	Instructional Assistant – Sp. Ed. NTE 6 hrs. per day each, as needed	Lincoln	212-V	\$17.62**	06-16-15	07-16-15
*Ramirez, Emma			212-V	\$17.62**		
				Special Education		
*Salgado, Jose	Technology Instructional Assistant NTE 3 hrs. per day, as needed	Lincoln	118-I	\$16.43 EIA-LEP	06-15-15	07-09-15
*Murphy, Thomas	Instructional Assistant – Sp. Ed. NTE 7 hrs. per day, as needed	Paramount High-Senior	112-V	\$17.27 Special Education	06-17-15	07-23-15
*Lara, Luis	Instructional Assistant NTE 3 hrs. per day, as needed	Paramount High-West	112-III	\$15.64 Special Education	06-16-15	07-23-15

* Ratification

** Includes Longevity and/or Professional Growth Increment

**PERSONNEL REPORT 15-01
JULY 08, 2015
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>Summer Assignment</u>						
<u>continued</u>						
*Leon, Jose	Campus Security NTE 4 hrs. per day each	Paramount High-West	118-II	<u>Hourly</u> \$17.27	06-15-15	06-30-15
*Munoz, Federico			118-V	\$20.02		
*Smith, Rose			318-V	\$20.48** LCAP***		
<u>WORKING OUT OF CLASSIFICATION</u>						
*Ruiz, Joe	Senior Custodian NTE 8 hrs. per day	Jackson	122-I	<u>Monthly</u> \$3,145 General Fund	05-29-15	06-03-15
*Acevedo, Daniel	Senior Custodian NTE 8 hrs. per day	Keppel	122-II	\$3,304 General Fund	06-08-15	06-12-15
*Andrade, Wendy	Student Data Technician NTE 6 hrs. per day	Wirtz	319-V	75% of \$3,639** General Fund/ EIA-LEP	06-03-15	06-15-15
<u>TEMPORARY ATHLETIC TEAM COACH</u>						
*Castelo, Adrian	Middle School Intermural Sports	Alondra		<u>Stipend</u> \$172	04-14-15	06-11-15
*DeLeon, Jaycob				LCAP		
*Duenas, Gabriel	Middle School Intermural Sports	Hollydale		\$172	04-14-15	06-11-15
*Ramirez, Yecenia				LCAP		
*Aguilar, Emely	Middle School Intermural Sports	Jackson		\$172	04-14-15	06-11-15
*Guerrero, Monique				LCAP		
*Labriel, Francis						
*Henriquez, Alvaro	Middle School Intermural Sports	Paramount Park		\$172	04-14-15	06-11-15
*Lara, Luis				LCAP		
*Delgado, Issac	Middle School Intermural Sports	Zamboni		\$172	04-14-15	06-11-15
*Murphy, Thomas				LCAP		

* Ratification

** Includes Longevity and/or Professional Growth Increment

*** Local Control Accountability Plan

**PERSONNEL REPORT 15-01
JULY 08, 2015
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>TEMPORARY ATHLETIC TEAM COACH</u>						
<u>continued</u>						
*Malauulu, Reggie	Head Coach Boy's Varsity Volleyball CIF Playoffs	Paramount High-Senior		Stipend 1/10 th of \$3,156 General Fund	05-16-15	05-23-15
*Martinez, Antonio	Assistant Coach Varsity Swim CIF Playoffs	Paramount High-Senior		1/10 th of \$2,264 General Fund	05-16-15	05-23-15
*Medwood, Kenneth *Ozan, Daniel *Wesson, Manoah	Assistant Coach Varsity Track & Field CIF Playoffs	Paramount High-Senior		1/10 of \$2,264 General Fund	05-16-15	05-23-15
<u>PROFESSIONAL GROWTH</u>						
*Aguirre, Tania	Language Assessment Assistant Increment #2	Zamboni	113-II	Stipend 37.5% of \$2,686** EIA-LEP	04-01-15	

* Ratification

** Includes Longevity and/or Professional Growth Increment

**PERSONNEL REPORT 15-01
JULY 08, 2015
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	DESCRIPTION	EFFECTIVE	
				FROM	TO
<u>RESIGNATION</u>					
Robles, Sergio	Short Term Instructional Assistant - Sp. Ed.	Special Education	Personal	06-22-15	
Turner, Dwanda	Substitute Noon Duty Aide	Collins	Personal	06-11-15	
Villanueva Sandoval, Raquel	Library Technician	Collins	Personal	06-12-15	
Davis, Tatiana	Technology Instructional Assistant	Jackson	Personal	06-12-15	
Parada, Maria	Nutrition Services Worker	Jackson	Personal	06-11-15	
Parke, Robert	Short Term Instructional Assistant - Sp. Ed.	Jackson	Personal	06-11-15	
Monay, Victoria	Language Assessment Assistant	Jefferson	Personal	08-21-15	
Ojeda, Vanessa	Short Term Instructional Assistant - Sp. Ed.	Jefferson	Personal	06-11-15	
Recendez, Freddy	Technology Support Assistant	Paramount High-Senior	Personal	06-12-15	
Nieves, Jasmine	Technology Instructional Assistant	Roosevelt	Personal	06-12-15	
<u>TERMINATION</u>					
Garcia, Araceli	Substitute Noon Duty Aide	Jackson	End of Assignment	06-02-15	
Garcia, Jessica	Substitute Noon Duty Aide	Jackson	End of Assignment	06-02-15	

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: July 8, 2015
SUBJECT: Consultant and Contract Services

BACKGROUND INFORMATION:

The District contracts with consultants or independent contractors who provide valuable and necessary specialized services not normally required on a continuing basis.

The following specialized service is/are requested:

#	Consultant	Services to be Provided/ Audience	Site/ Requested by	Time Period	Cost/ Funding Source
1	Thinking Maps, Inc. PC15-1646	Provide professional development on Thinking Maps to Early Childhood Education and Transitional Kindergarten teachers. Approximately 25 Early Childhood Education and Transitional Kindergarten teachers	Early Childhood Education Requested by: Elida Garcia	August 12, 2015	\$2,500 per day from Title I funds which includes transportation
2	Thinking Maps, Inc. PC15-1647	Provide professional development on how to apply Thinking Maps to leadership processes and assess school wide implementation for Principals and Assistant Principals. Approximately 25 administrators	Educational Services Requested by: Deborah Stark	August 6, 2015 and December 21, 2015	\$2,750 per day from LCFF Restricted funds which includes transportation. Not to exceed \$5,500
3	Thinking Maps, Inc. PC15-1648	Provide advanced level professional development to high school teachers who did not participate in summer training. Approximately 40 high school teachers	Educational Services Requested by: Deborah Stark	October 8, 2015	\$1,500 per day from LCFF Restricted funds

CONSENT ITEM: 3.1-C

POLICY/ISSUE:

Board Policy 4126 – Consultants and Independent Contractors Provide Specialized Services

FISCAL IMPACT:

As indicated above

STAFF RECOMMENDATION:

Approve the consultant and contract service request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

PREPARED BY:

Manuel San Miguel, Director – Student Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Michael Conroy, Assistant Superintendent-Business Services
DATE: July 8, 2015
SUBJECT: Purchase Order Report 15-01

BACKGROUND INFORMATION:

The Board receives and approves Purchase Orders as submitted. Individual Purchase Orders and supporting documentation are available for review in the Business Services Department.

2014/2015

1. Ratified Orders – General Fund Unrestricted	\$	12,078.29
2. Authorized Orders – General Fund		29,506.92
3. Ratified Orders – Restricted Funds		5,523.55
	Subtotal \$	47,108.76
4. Ratified Orders (Under \$1,500)		9,287.38
TOTAL OF ALL ORDERS	\$	<u>56,396.14</u>

2015/2016

1. Ratified Orders – General Fund Unrestricted	\$	27,205.57
2. Authorized Orders – General Fund		94,417.65
3. Ratified Orders – Restricted Funds		27,155.83
4. Authorized Orders – Restricted Funds		443,766.80
	Subtotal \$	592,545.85
5. Ratified Orders (Under \$1,500)		5,615.61
TOTAL OF ALL ORDERS	\$	<u>598,161.46</u>

POLICY/ISSUE:

Board Policy 3300 - Expenditures and Purchases

CONSENT ITEM: 4.1-C

FISCAL IMPACT:

As indicated above

STAFF RECOMMENDATION:

Approve Purchase Order Report 15-01, authorizing the purchase of supplies, equipment, and services for the District.

PREPARED BY:

Cindy DiPaola, Director-Operations

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

Paramount Unified School District

2014/2015

Purchase Orders To Be Ratified and Authorized

July 8, 2015

Vendor	Site	Description	Total Amount	
010 - General Fund				
15-02637	CHAMPION CHEMICAL CO.	Maintenance & Operations	Warehouse Stock	\$4,185.60
15-02639	TROXELL COMMUNICATIONS	Maintenance & Operations	Warehouse Stock	\$1,530.91
15-02640	SOUTHWEST SCHOOL SUPPLY	Maintenance & Operations	Warehouse Stock	\$5,006.92 *
15-02643	PIONEER CHEMICAL	Maintenance & Operations	Warehouse Stock	\$4,840.15
15-02657	AMAZON ONLINE	Maintenance & Operations	Safety Supplies & Equipment	\$1,521.63
15-02663	HERFF JONES	Buena Vista High School	Graduation Supplies	\$1,810.01
15-02668	D&S WINDOW COVERING	Maintenance & Operations	Window Coverings (Collins)	\$3,713.54
15-02683	LEADERSHIP ASSOCIATES	Superintendent's Office	Professional Services	\$24,500.00 *

* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.

Paramount Unified School District
2015/2016
Purchase Orders To Be Ratified and Authorized
July 8, 2015

Vendor	Site	Description	Total Amount
010 - General Fund			
16-00170	VERNON SECURITY	Maintenance & Operations	Annual: Security Services \$437,750.00*
16-00202	EXECUTIVE ELEVATOR INC.	Maintenance & Operations	Annual: Elevator Maintenance \$25,000.00*
16-00203	SOUTHWEST SCHOOL SUPPLY	PHS West	Annual: Online Ordering \$5,000.00*
16-00204	SOUTHWEST SCHOOL SUPPLY	PHS West	Annual: Online Ordering \$5,000.00*
16-00205	ETS - EDUCATIONAL TESTING SERVICE	Educational Services	Pre-ID labels & reports \$3,239.02
16-00207	SPORTS CHALET	Paramount High School	Annual: Reconditioning Football Helmets \$10,000.00*
16-00208	CI SOLUTIONS	Paramount High School	Annual: ID Supplies \$3,000.00
16-00209	SOUTHWEST SCHOOL SUPPLY	Paramount High School	Annual: Online Ordering \$3,500.00
16-00211	SOUTHWEST SCHOOL SUPPLY	Jefferson	Annual: Online Ordering \$3,000.00
16-00212	STAPLES	Jefferson	Annual: Online Ordering \$5,000.00*
16-00213	COOLE SCHOOL	Alondra	Student Planners (1000) \$3,220.00
16-00214	CI SOLUTIONS	Paramount High School	ID system rental & supplies \$4,919.55
16-00217	FRED J. MILLER INC.	Paramount High School	JROTC supplies \$1,827.00
16-00219	BELLFLOWER MUSIC CENTER	PHS West	Annual: Music Supplies \$2,500.00
16-00225	STAPLES	Paramount High School	Annual: Online Ordering \$5,000.00*
16-00226	CALIFORNIA SCHOOL BOARDS ASSOCIATION	Superintendent's Office	Membership Dues \$15,936.00*
16-00227	SOUTHWEST SCHOOL SUPPLY	Wirtz	Annual: Online Ordering \$4,500.00
16-00230	SCHOOL LOOP	Technology	Parent communication/web & email service for High Schools \$28,481.65*
16-00231	GOODHEART-WILCOX PUBLISHER	Educational Services for PHS	Culinary Textbooks (240) & teacher materials (Board adopted: 6/10/15) \$19,655.83*
16-00232	INDEPENDENT BOOK BUYING SERVICES	Paramount Park	Rebind textbooks (368) \$6,016.80*

* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
 David Verdugo, Co-Interim Superintendent
FROM: Michael Conroy, Assistant Superintendent-Business Services
DATE: July 8, 2015
SUBJECT: Warrants for the Month of June 2015

BACKGROUND INFORMATION

The following warrants were issued during the month of June:

FUNDS	REGISTER NO.	AMOUNT
<u>GENERAL FUND (01)</u>		
Certificated Salaries	C1K/163	\$ 6,355,297.94
Classified Salaries	152/174	\$ 2,377,096.82
Commercial Warrants	22188912/22249653	\$ 2,150,061.80
TOTAL GENERAL FUND		\$ 10,882,456.56
<u>ADULT EDUCATION FUND (11)</u>		
Certificated Salaries	C5K/C3K	\$ 86,923.85
Classified Salaries	E4V	525.33
Commercial Warrants	22188912/22249653	\$ 31,996.40
TOTAL ADULT EDUCATION FUND		\$ 119,445.58
<u>CHILD DEVELOPMENT FUND (12)</u>		
Certificated Salaries	C1K/C5K	\$ 59,434.07
Classified Salaries	C1K/H1W	\$ 64,316.62
Commercial Warrants	22188912/22249653	\$ 9,588.52
TOTAL CHILD DEVELOPMENT		\$ 133,339.21
<u>BUILDING (BOND) FUND (21)</u>		
Commercial Warrants	22188912/22249653	\$ 48,025.00
TOTAL BUILDING (BOND) FUND		\$ 48,025.00
<u>CAPITAL FACILITIES FUND (25)</u>		
Classified Salaries	E4V	\$ 2,384.50
Commercial Warrants	22188912/22249653	\$ 16,827.66
TOTAL CAPITAL FACILITIES FUND		\$ 19,212.16

CONSENT ITEM: 4.2-C

SCHOOL FACILITIES FUND (35)

Commercial Warrants	22188912/22249653	\$	0.00
TOTAL SCHOOL FACILITIES FUND		\$	<u>0.00</u>

CAFETERIA FUND (61)

Classified Salaries	E4V/H1W	\$	319,403.96
Commercial Warrants	22188912/22249653	\$	367,829.96
TOTAL CAFETERIA FUND		\$	<u>687,233.92</u>

SELF-INSURANCE FUND - H & W (67.0)

Commercial Warrants	22125667/22177250	\$	21,761.41
TOTAL SELF-INSURANCE FUND - H & W		\$	<u>21,761.41</u>

SELF-INSURANCE FUND - Workers' Comp (67.1)

Commercial Warrants	22125667/22177250	\$	0.00
TOTAL SELF-INSURANCE FUND - Workers' Comp		\$	<u>0.00</u>

SELF-INSURANCE FUND - Early Retirees (67.2)

Commercial Warrants	22125667/22177250	\$	5,163.18
TOTAL SELF-INSURANCE FUND - Early Retirees		\$	<u>5,163.18</u>

REVOLVING CASH FUND

Commercial Warrants	7932/7978	\$	17,348.16
TOTAL REVOLVING CASH FUND		\$	<u>17,348.16</u>

TOTAL WARRANTS ALL FUNDS

\$ 11,933,985.18

POLICY/ISSUE:

Education Code, Section 42643 - Keeping a Register of Warrants Open to Public Inspection Required
Board Policy 3326.1 - Warrants

FISCAL IMPACT:

As shown above.

STAFF RECOMMENDATION:

Approve warrants for all funds through June with a total of \$11,933,985.18.

PREPARED BY:

Ranita Browning, Director-Fiscal Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Michael Conroy, Assistant Superintendent-Business Services
DATE: July 8, 2015
SUBJECT: Acceptance of Donations

BACKGROUND INFORMATION:

The Board may accept and utilize, on behalf of the District, any bequests or gifts of money or property for a purpose deemed to be suitable by the Board.

The following donations have been presented to the District:

1. The District received a donation totaling \$25.00 from Target Corporation's *Thanks a Billion* program. This donation will be designated for the students of Paramount High School to support materials and supplies.
2. The District received a donation totaling \$820.90 from Collins Elementary PTA. This donation will be designated for the students of Collins School to support student achievement, incentives and school garden.
3. The District received a donation totaling \$100.00 from Schools First Financial Credit Union. This donation will be designated for the students of Buena Vista High School to support student scholarships.

For the current 2015-16 fiscal year through July 8, 2015, the District has received an estimated total, which includes the above amounts, of \$945.90 in gifts, grants, and bequests.

POLICY/ISSUE:

Board Policy 3280 – Gifts, Grants, and Bequests

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

CONSENT ITEM: 4.3-C

PREPARED BY:

Michael Conroy, Assistant Superintendent-Business Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

Paramount Unified School District

TO: Board of Education
FROM: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
DATE: July 8, 2015
SUBJECT: Resolution 15-01, 2015-16 Board Memberships

BACKGROUND INFORMATION:

Board members' responsibilities necessitate keeping abreast of a variety of topics relating to public education. Membership and participation in associations and organizations are ways of providing Board members with current information.

Annual renewal for memberships in organizations in which the Board members may elect to participate is being presented for approval.

POLICY/ISSUE:

Board Bylaw 9000 - Role of the Board and Members (Powers, Purposes, Duties)
Board Bylaw 9142 - Board Representatives to Other Agencies and Organizations
Board Bylaw 9340 - Membership in Associations
Education Code Section 35173 - Membership in Societies, Associations and Organizations

FISCAL IMPACT:

\$18,336 approximately from Board of Education funds.

STAFF RECOMMENDATION:

Adopt Resolution 15-01 authorizing memberships in associations and organizations for the Board of Education members for the 2015-16 school year.

PREPARED BY:

Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent

DISTRICT PRIORITY 5:

Increase and promote team building and staff development in decision making throughout the District.

ACTION ITEM: 1.1-A

PARAMOUNT UNIFIED SCHOOL DISTRICT

RESOLUTION 15-01

2015-16 MEMBERSHIPS

BE IT RESOLVED that the Board of Education of the Paramount Unified School District does hereby authorize individual memberships for the Board of Education for the 2015-16 school year (July 1, 2015 - June 30, 2016) for said District in the following:

California School Boards Association (includes Delegate Assembly)

California Latino School Board Member Association

Los Angeles County Trustees & Administrators Association

National School Boards Association

We hereby certify that the above is a true copy of Resolution 15-01 adopted by the Board of Education of the Paramount Unified School District at its Regular Meeting held on July 8, 2015.

Delores Stephens
Co-Interim Superintendent

David Verdugo, Ed.D.
Co-Interim Superintendent

Paramount Unified School District

TO: Board of Education
FROM: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
DATE: July 8, 2015
SUBJECT: 2015-16 Compensation for Board of Education Members

BACKGROUND INFORMATION:

Education Code Section 35120 (4) stipulates that for school districts having had an average daily attendance of 10,000 to 25,000, each member of the Governing Board who attends all meetings may receive compensation for services not to exceed \$400 per month.

A Board member who is not eligible to be paid for all meetings will be proportionally compensated based upon the total number of Board meetings held that month. A Board member may, however, receive payment, upon Board approval, for any Board meeting when the absence is due to illness or official District business.

POLICY/ISSUE:

Education Code Section 35120(4) – Governing Boards – Officers & Agents

FISCAL IMPACT:

\$4,800 per annum per Board of Education member

STAFF RECOMMENDATION:

Approve compensation per Education Code Section 35120 for the Board of Education members for the 2015-16 school year.

PREPARED BY:

Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent

DISTRICT PRIORITY 5:

Increase and promote team building and staff development in decision making throughout the District.

ACTION ITEM: 1.2-A

Paramount Unified School District

TO: Board of Education
FROM: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
DATE: July 8, 2015
SUBJECT: Resolution 15-02, Board Member Compensation for Absence Due to Illness

BACKGROUND INFORMATION:

Education Code Section 35120 (c) stipulates that a Board member may be paid when the member is absent due to illness. Resolution 15-02 authorizes the compensation for a maximum of two Board meetings per calendar year when the member of the Paramount Unified School District Board of Education cannot attend the meetings due to illness.

POLICY/ISSUE:

Education Code Section 35120 (c) – Governing Boards – Officers & Agents

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Adopt Resolution 15-02 authorizing the compensation of a Board of Education member for a maximum of two Board meetings per calendar year when the member cannot attend the meetings due to illness.

PREPARED BY:

Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent

DISTRICT PRIORITY 5:

Increase and promote team building and staff development in decision making throughout the District.

ACTION ITEM: 1.3-A

PARAMOUNT UNIFIED SCHOOL DISTRICT

RESOLUTION 15-02

Resolution Authorizing Board Member Compensation For Absence Due to Illness

WHEREAS, Education Code Section 35120 (c) authorizes the compensation of Governing Board members when they do not attend the Board Meeting due to illness;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with Education Code Section 35120 (c), the Board of Education of the Paramount Unified School District hereby authorizes the compensation of any member of the Board of Education of the Paramount Unified School District up to two Board meetings per calendar year when the member cannot attend said meetings due to illness.

We hereby certify that the above is a true copy of Resolution 15-02 adopted by the Board of Education of the Paramount Unified School District at its Regular Meeting held on July 8, 2015.

Delores Stephens
Co-Interim Superintendent

David Verdugo, Ed.D.
Co-Interim Superintendent

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: July 8, 2015
SUBJECT: Consolidated Application for Funding Categorical Aid Programs

BACKGROUND INFORMATION:

The Consolidated Application must be submitted to the California Department of Education for the District to receive funds for federal categorical programs. The application is submitted online through the web-based Consolidated Application Reporting System. The data collection for the 2015-16 application includes participation in federal programs including:

Federal Programs	Purpose
Title I, Part A (Basic)	Aid for academic achievement
Title II, Part A, Teacher Training and Recruiting	Teacher and principal training, highly qualified teacher recruitment programs and reduction of class size
Title III, Limited English Proficient Students	Teacher training on language instruction to develop English proficiency in English Learners

POLICY/ISSUE:

Board Policy 3230 - Categorical Funds

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Approve submission of the Consolidated Application for Funding Categorical Aid Programs to the California Department of Education for the 2015-16 school year.

PREPARED BY:

Randy Gray, Director-Curriculum & Instruction-Projects

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 3.1-A

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: July 8, 2015
SUBJECT: Los Angeles County Plan for Expelled Students

BACKGROUND INFORMATION:

Section 48926 of the California Education Code requires the County Superintendent of Schools, in conjunction with superintendents of school districts within the county, to develop a plan for providing services to expelled students. In addressing the needs of expelled students, the county-wide plan shall:

- Enumerate existing educational alternatives.
- Identify gaps in educational services.
- Identify plans for filling those service gaps.
- Identify alternative placements for students who fail to meet terms of their alternative placement.

The plan is provided under separate cover.

POLICY/ISSUE:

Board Policy 5127 – Alternative Programs

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Approve the updated Los Angeles County Plan for expelled students as a basic plan to address the needs of expelled students in Los Angeles County, as required by Education Code Section 48926.

PREPARED BY:

Manuel San Miguel, Director – Student Services

DISTRICT PRIORITY 4:

Improve student support services.

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: July 8, 2015
SUBJECT: Resolution 15-03, Local Agreement for Child Development Services
for the California State Preschool Program, 2015-16

BACKGROUND INFORMATION:

The District annually renews its contract with the California Department of Education to continue to provide full and part-day State Preschool services. Approval for contract CSPP-5212 is for services at Alondra, Collins, Gaines, Hollydale, Keppel, Mokler, Wirtz (Jackson) and Zamboni sites for the 2015-16 school year. Full-day preschool will be provided at the Alondra and Gaines sites. These sites will collectively provide daily classes for approximately 450 preschool students. Priority admission is given to children and families with lower per capita income. The District shall be reimbursed at a maximum rate of \$36.10 per child per full day.

POLICY/ISSUE:

Board Policy 3230 - Categorical Funds

FISCAL IMPACT:

Income up to \$1,997,735 to restricted funds

STAFF RECOMMENDATION:

Adopt Resolution 15-03, the California State Preschool Contract for full and part-day preschool services provided at Alondra, Collins, Gaines, Hollydale, Keppel, Mokler, Wirtz (Jackson) and Zamboni sites for the 2015-16 school year.

PREPARED BY:

Kimberly Cole, Director - Special Education and Early Childhood Education

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus, especially reading/language arts, ELD, mathematics and core.

ACTION ITEM: 3.3-A

Paramount Unified School District

RESOLUTION 15-03

BE IT RESOLVED that the Governing Board of Paramount Unified School District authorizes entering into local agreement number CSPP-5212 and that the person who is listed below, is authorized to sign the transaction for the Governing Board.

The person listed below subject to availability:

NAME	TITLE	SIGNATURE
Kimberly Cole	Director - Special Education and Early Childhood Education	_____
Michael Conroy	Assistant Superintendent - Business Services	_____

PASSED AND ADOPTED THIS 8th day of July, 2015 by the Governing Board of Paramount Unified School District of Los Angeles County, California.

I, Alicia Anderson, President of the Governing Board of Paramount Unified School District, of Los Angeles County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at the July 8, 2015 meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

Board President

Date

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: July 8, 2015
SUBJECT: Nonpublic School Placements for Special Education Students for 2015-16

BACKGROUND INFORMATION:

In order to facilitate appropriate educational progress some students require programs not available in the District. These students receive services from nonpublic schools (NPS) and agencies which provide the necessary programs and services. The District contracts on an as needed basis for services based on needs identified and delineated through the Individual Education Plan (IEP) process.

A high school student (2014002459) with a diagnosis of intellectual disability currently attends Rossier Park School. The IEP team recommends continued placement with DIS counseling, speech services and a 1:1 aide as the least restrictive environment for the 2015-16 school year. The estimated cost not to exceed \$65,500.

POLICY/ISSUE:

Education Code 56020-56040 - Education of Exceptional Children in Non-Public Schools

FISCAL IMPACT:

Estimated cost not to exceed \$28,000 from special education funds and \$37,500 from mental health funds.

STAFF RECOMMENDATION:

Approve the placement for a special education student in nonpublic schools, as determined by the student's Individual Education Plan for the 2015-16 school year.

PREPARED BY:

Kimberly Cole, Director - Special Education and Early Childhood Education

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is this District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 3.4-A

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: July 8, 2015
SUBJECT: Nonpublic School Placements for Special Education Students for 2014-15

BACKGROUND INFORMATION:

In order to facilitate appropriate educational progress some students require programs not available in the District. These students receive services from nonpublic schools (NPS) and agencies which provide the necessary programs and services. The District contracts on an as needed basis for services based on needs identified and delineated through the Individual Education Plan (IEP) process.

A high school student (2014002459) with a diagnosis of intellectual disability was unsuccessful in a district placement. The IEP team recommends placement at Rossier Park School with DIS counseling, speech services and a 1:1 aide as the least restrictive environment for the 2014-15 school year. The estimated cost not to exceed \$800.

POLICY/ISSUE:

Education Code 56020-56040 - Education of Exceptional Children in Non-Public Schools

FISCAL IMPACT:

Estimated cost not to exceed \$800 from special education funds.

STAFF RECOMMENDATION:

Approve the placement for a special education student in nonpublic schools, as determined by the student's Individual Education Plan for the 2014-15 school year.

PREPARED BY:

Kimberly Cole, Director - Special Education and Early Childhood Education

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is this District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 3.5-A

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Deborah Stark, Assistant Superintendent - Educational Services
DATE: July 8, 2015
SUBJECT: Attorney Fees and Settlement Agreement for a Special Education Student

BACKGROUND INFORMATION:

On January 29, 2015, the District received notice from the parents of a special education student (2003003999) who filed a request for a Due Process Hearing with the Office of Administrative Hearings. Through mediation, the District, parents and attorneys for both sides agreed on a tentative settlement pending the Board of Education's approval. As part of the settlement, the District agreed to provide 50 hours of compensatory education for individual speech and language services by a District speech and language pathologist and a one to one aide. The District also agreed to pay attorney fees incurred related to the mediation to Law Offices of Augustin Egelsee, LLP. Payment of these fees finalizes the agreement and resolves all claims related to this case.

POLICY/ISSUE:

Board Policy 3330 – Payment of Judgment/Settlement of Claims

FISCAL IMPACT:

\$6,500 from Special Education Funds

STAFF RECOMMENDATION:

Approve and authorize payment for attorney fees and settlement agreement for a special education student.

PREPARED BY:

Kimberly Cole, Director – Special Education and Early Childhood Education

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: July 8, 2015
SUBJECT: Memorandum of Understanding with Harbor View Community Services Center

BACKGROUND INFORMATION:

A Memorandum of Understanding with Harbor View Community Services Center (CSC) for the 2015-16 school year is submitted for Board approval. The Harbor View Community Services Center will provide Therapeutic Behavioral Services to children and family members of Paramount Unified School District who meet the Los Angeles County Department of Mental Health's definition of medical necessity defined as a mental health disorder that interferes with the ability to function in the home, school, or community per the Diagnostic and Statistical Manual-IV. Family members are included in the service delivery when clinically appropriate.

Services will be provided at no cost to Paramount Unified School District. Therapeutic Behavioral Services for children with Medi-Cal will be provided by the CSC by accessing Early Periodic Screening Diagnosis and Treatment funds.

The Harbor View Community Services Center will provide services under this agreement from July 1, 2015 through June 30, 2016. The agreement may be terminated by the Superintendent at any time.

POLICY/ISSUE:

Board Policy 6141.1 – Experimental/Innovative Programs

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Approve the Memorandum of Understanding with Harbor View Community Services Center for Therapeutic Behavioral Services to Early Periodic Screening Diagnosis and Treatment to eligible children for the 2015-16 school year.

PREPARED BY:

Kimberly Cole, Director – Special Education and Early Childhood Education

DISTRICT PRIORITY 4:

Improve student support services.

ACTION ITEM: 3.7-A

**MEMORANDUM OF UNDERSTANDING
BETWEEN**

**HARBOR VIEW COMMUNITY SERVICES CENTER
AND
PARAMOUNT UNIFIED SCHOOL DISTRICT**

Harbor View Community Services Center (CSC) and Paramount Unified School District (PUSD) enter this Memorandum of Understanding (MOU). This MOU is for the purpose for the purpose of CSC employees rendering Therapeutic Behavioral Services at PUSD, as determined in this MOU. This MOU is a continued work in progress and changes may be made, if agreed to by both parties, in the effort to strengthen collaboration.

Therapeutic Behavioral Services will be available to children and family members who meet the Los Angeles County Department of Mental Health's definition of Medical Necessity. This is defined as a child, adolescent or adult who has a Diagnostic and Statistical Manual-IV (DSM-IV) mental health disorder that interferes with his/her ability to function in the home, school, or community. Children's family members are included in the service delivery when clinically appropriate.

Services will be provided at no cost to PUSD. Therapeutic Behavioral Services for children with Medi-Cal will be provided by the CSC by accessing Early Periodic Screening Diagnosis and Treatment (EPSDT) funds.

The CSC's responsibilities will include but not be limited to:

- Providing Therapeutic Behavioral Services to EPSDT eligible children.
- Work collaboratively with PUSD staff to integrate services into the school environment.
- Accessing services will be throughout the PUSD campus as indicated by this MOU.
- Securing a signed Authorization for Release of Information to share pertinent information with PUSD staff and others involved in the student's care as indicated.
- Upon receipt of a referral, will communicate with referent within 2 business days from the date of receiving referral.
- Providing status reports on the treatment's progress on a monthly basis.
- Providing services in a culturally sensitive manner, reflecting the ethnic and linguistic needs of PUSD.
- Providing updates to the student's clinician as indicated.
- Following all state guidelines for mandated reporting.

PUSD's responsibilities will include but not be limited to:

- Working collaboratively with the CSC staff by identifying and resolving system and program barriers that prevent access to Therapeutic Behavioral Services.
- Securing pertinent information to help CSC staff in the referral and assessment process.
- Identifying office space that supports confidentiality for therapeutic purposes as needed.
- Facilitate access to a telephone, fax, locked file cabinet, copy machine, and mailbox.
- Identifying a prime contact person at PUSD for the CSC staff on site.
- Insuring that the referral form is collected and submitted to the CSC.
- Providing timely updates to the CSC staff on the student's progress.

Both agencies hold each other harmless from any claims resulting from this MOU.

This MOU does not affect each agency's ability to perform operations or conduct business outside this MOU.

Each party may terminate this MOU in writing with 30 days written notice.

CSC

PUSD

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Michael Conroy, Assistant Superintendent-Business Services
DATE: July 8, 2015
SUBJECT: Resolution 15-04, Annual Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments, and Transfers

BACKGROUND INFORMATION:

Education Code Section 42600 specifies that all routine budget revisions, adjustments, and transfers shall be approved at official meetings of the District's Board of Education prior to submitting them to the County Superintendent of Schools for approval.

Notwithstanding the traditional processing of revisions, Education Code 42600 allows the Governing Board of a district, by written resolution, to take action permitting the administrative staff to directly process certain budget adjustments and transfers and submit them to the Los Angeles County Office of Education (LACOE) prior to ratification by the Governing Board.

In an effort to expedite that processing time, which currently takes approximately up to six weeks to have a budget transfer processed through the Fiscal Services Department and approved by the Governing Board, LACOE is offering an optional procedure that local educational agencies may choose to follow. That option will allow the Governing Board to delegate administrative authority to District staff in certain circumstances.

A district using this delegation of authority shall submit within 30 days of the board meeting, ratified routine budget revisions, adjustments, and transfers. Copies of the Board meeting agenda, minutes, and resolutions documenting the ratification shall also be submitted.

POLICY/ISSUE

Education Code Section 42600 – District Budget Limitation on Expenditure
Board Policy 3100 – Budget

FISCAL IMPACT:

As indicated in the budget adjustments, revisions and transfers.

STAFF RECOMMENDATION:

Adopt Resolution 15-04, authorizing the Los Angeles County Superintendent of Schools to process routine budget revisions, adjustments, and transfers.

PREPARED BY:

Ranita Browning, Director-Fiscal Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

ACTION ITEM: 4.1-A

PARAMOUNT UNIFIED SCHOOL DISTRICT

RESOLUTION 15-04

ANNUAL DELEGATION OF ADMINISTRATIVE AUTHORITY TO PROCESS ROUTINE BUDGET REVISIONS, ADJUSTMENTS, AND TRANSFERS

WHEREAS, the Governing Board of the Paramount Unified School District authorizes the Los Angeles County Office of Education, Superintendent, to make such routine budget revisions, adjustments, and transfers for the payment of District obligations and to effect technical adjustments of the Board-adopted budget during the 2015-2016 fiscal year, in accordance with the provisions of this resolution.

WHEREAS, this resolution is adopted for the purpose of expediting the processing of routine budget revisions, adjustments, and transfers, and shall remain in effect for a period of one year, from July 1, 2015, to June 30, 2016, and is subject to annual review and renewal by duly adopted resolution of the Governing Board of Paramount Unified School District.

WHEREAS, this resolution shall be limited to the administrative approval and processing of routine budget revisions, adjustments, and transfers, within or between account objects of expenditures and within or between resources and funds.

WHEREAS, this resolution shall not permit the administrative processing of non-routine transfers exceeding \$2,000,000 for any single budget revision, adjustment, and transfer which will increase or decrease revenues and other financing sources and uses, along with the corresponding revisions in expenditures; or budget revisions, adjustments, and transfers which reduce or increase the fund balance of any related fund; or transfers between funds. Such non-routine budget revisions, adjustments and transfers must continue to be presented to the Governing Board for approval prior to processing and submission to the Los Angeles County Office of Education for further review, approval and processing.

WHEREAS, a summary report of routine budget revisions, adjustments, and transfers approved and processed by the Superintendent in accordance with this resolution, listed by major objects and funds, transaction numbers, date, and amounts shall be submitted to the Governing Board for adoption/ratification monthly and with the District's First Interim, Second Interim, and in conjunction with the annual close of the District's financial records and Unaudited Actuals Reports.

WHEREAS, all routine budget revisions, adjustments, and transfers must be made in accordance with the provisions of the Education Code Sections 42600, 42601, 42602, 42603, and 42610, and processed using the appropriate forms and documentation as provided by the County Office, and in compliance with applicable District guidelines.

WHEREAS, this resolution by the Governing Board and written authorization by the persons herein designated may be used by the Los Angeles County Office of Education to permit routine budget revisions, adjustments, and transfers in accordance with the foregoing guidelines.

ADOPTED by the Paramount Unified School District Governing Board on this 8th day of July, 2015.

Alicia Anderson
President, Board of Education

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Michael Conroy, Assistant Superintendent-Business Services
DATE: July 8, 2015
SUBJECT: Resolution 15-05, Temporary Interfund Borrowing

BACKGROUND INFORMATION:

Temporary interfund borrowing of cash is permitted by Education Code Section 42603 for K-12 districts. The District's Governing Board's approval is required. The Governing Board may direct that up to 75% of monies held in any fund may be temporarily transferred to another fund of the District for payment of obligations.

Staff wants to ensure that the District has enough cash to satisfy all of its obligations through the end of the fiscal year. This request does not specify a dollar amount and will be determined by the need and the cash available in other funds.

This request is submitted proactively for approval of the Governing Board to authorize the transfer of these funds between any of the District's operating funds for the 2015-2016 fiscal year, should it be needed.

POLICY/ISSUE:

Education Code Section 42603 – Transfer of Special or Restricted Fund Moneys

Board Policy 3140 – Transfer of Funds Between Categories

FISCAL IMPACT:

Up to 75% of available cash in each operating fund, as needed.

STAFF RECOMMENDATION:

Adopt Resolution 15-05, Temporary Interfund Borrowing between any of the District's operating funds as needed, during the 2015-16 fiscal year.

PREPARED BY:

Ranita Browning, Director-Fiscal Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

ACTION ITEM: 4.2-A

PARAMOUNT UNIFIED SCHOOL DISTRICT

**RESOLUTION 15-05
TEMPORARY INTERFUND BORROWING**

WHEREAS, sufficient cash is needed to pay obligations for current operating requirements lawfully incurred in the 2015-16 fiscal year, and;

WHEREAS, temporary transfer of cash between District funds is permitted by Education Code Section 42603, and;

WHEREAS, the amount shall not exceed 75% of any moneys held in any fund, and;

WHEREAS, borrowing shall occur only when the fund receiving the money will earn sufficient income during the current fiscal year. The amounts borrowed shall be repaid either in the same fiscal year or in the following fiscal year if the borrowing takes place within the final 120 calendar days of a fiscal year;

THEREFORE, BE IT RESOLVED, that the Governing Board of Paramount Unified School District hereby authorizes the borrowing of cash between all of the District's funds.

ADOPTED this 8th day of July, 2015.

Alicia Anderson
President, Board of Education

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Michael Conroy, Assistant Superintendent-Business Services
DATE: July 8, 2015
SUBJECT: Resolution 15-06, Temporary Transfers from the School Pools
Fund Maintained by the Los Angeles County Treasurer

BACKGROUND INFORMATION:

Temporary borrowing of cash from the Treasurer in the event of cash deficiencies is available through the last Monday of April, per Article XVI, Section 6, of the California Constitution. The Treasurer cannot loan districts money after the aforementioned Monday, and districts must be cash self-sufficient from that point on until the end of the year.

The temporary borrowing from the Treasurer may be made under the following restrictions:

- No more than 85 percent of the anticipated revenues accruing to the school district may be borrowed
- Borrowing may not be made prior to the first day of the fiscal year nor after the last Monday in April of the current year
- Repayment from the revenues accruing to the school district shall be made before any other obligation is met from such revenue

Staff wants to ensure that the District has enough cash to satisfy all of its obligations through the end of the fiscal year. This request will be determined by the need and the cash available in other funds.

This request is submitted proactively for approval of the Governing Board to authorize the temporary transfers of these funds from the School Pools Fund maintained by the Los Angeles County Treasurer for the 2015-2016 fiscal year, should it be needed.

POLICY/ISSUE:

Article XVI, Section 6, of the California Constitution

FISCAL IMPACT:

Up to \$10,000,000, as needed.

ACTION ITEM: 4.3-A

STAFF RECOMMENDATION:

Adopt Resolution 15-06, Temporary Transfers from the School Pools Fund maintained by the Los Angeles County Treasurer.

PREPARED BY:

Ranita Browning, Director-Fiscal Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

PARAMOUNT UNIFIED SCHOOL DISTRICT

RESOLUTION 15-06

TEMPORARY Transfers from the School Pools Fund maintained by the Los Angeles County Treasurer

WHEREAS, sufficient cash is needed to pay obligations for current operating requirements lawfully incurred in the 2015-16 fiscal year, and;

WHEREAS, Article XVI, Section 6, of the California Constitution allows for borrowing from the School Pools Fund maintained by the Los Angeles County Treasurer (Treasurer), and;

WHEREAS, the following restrictions apply to this authorization:

1. Maximum amount of authorized borrowing: \$10,000,000
2. For Fiscal Year: 2015-16
3. Shall not exceed 85 percent of the anticipated revenues accruing to the District.
4. Shall not be made prior to the first day of the fiscal year nor after the last Monday in April of the current fiscal year.
5. Shall be repaid from revenues accruing to the District before any other obligation of the District is met from such revenue.

THEREFORE, BE IT RESOLVED, that the Governing Board of Paramount Unified School District hereby requests the Treasurer to make temporary transfers of funds.

ADOPTED this 8th day of July, 2015.

Alicia Anderson
President, Board of Education

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Michael Conroy, Assistant Superintendent-Business Services
DATE: July 8, 2015
SUBJECT: Agreement for Consultant Services – Proposition 39 California
Clean Energy Jobs Act Project Application

BACKGROUND INFORMATION:

On November 11 2013, the District received notification of the Proposition 39 California Clean Energy Jobs Act, which can provide the District with approximately \$775,000 in funds to implement initiatives that meet standards to reduce electricity use. The funding is expected for three, and possibly up to five years. The exact amount is determined based on dynamic state calculations. The Board of Education authorized the use of Consultant Facilities Commissioning & Technical Services to assist in expediting the first portion of the Proposition 39 requirement to perform an assessment of District conditions and collect electricity-use data. The consultant, along with District staff, walked every room and exterior space to collect the data required. Further, the consultant made recommendations for eligible work that could be completed within their strict guidelines for energy-saving projects.

Staff reviewed Facilities Commissioning's recommendation for eligible projects that include replacing lighting, replacing older Heating, Ventilation and Air-Conditioning (HVAC) systems, window coverings and other smaller energy-saving initiatives. The second part of the grant requires very specific data calculations and monitoring of the project through closeout.

There are costs related to preparing the application, interfacing with the California Energy Commission (CEC) staff to assure compliance with guidelines, scoping the specific project, and collecting all expenditure information in order to provide to the CEC the first year recap of the project savings. The cost for managing the entire application process through project closeout is \$62,000.

Staff recommends utilizing a consultant to complete this work. Facilities Commissioning Services performed the first part of the application process and has a long history with the District and has a keen knowledge of its standards. Proposition 39 has an allocation of \$250,000 for planning costs. The cost for the first portion of the process already completed was \$83,000. If approved, the second portion would cost \$62,000. The remaining balance of \$105,000 would be allocated for actual construction work, adding more construction

ACTION ITEM: 4.4-A

projects when possible.

POLICY/ISSUE:

Board Policy 4126 - Consultants

FISCAL IMPACT:

\$62,000 - Proposition 39 Grant Planning Funds

STAFF RECOMMENDATION:

Approve the consultant Agreement with Facilities Commissioning & Technical Services to assist the District with completion of the Proposition 39 California Clean Energy Jobs Act project application. Authorize the Co-Interim Superintendent(s) or designee to execute all necessary documents.

PREPARED BY:

Cindy DiPaola, Director-Operations

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.



Facilities Commissioning & Technical Services

Making Your Facility Work For You

5701 E. Circle Drive, Suite #314
Cicero, N.Y. 13039
Office: 315.505.6624 eFax: 866.698.2997

May 29, 2015

Paramount Unified School District
15110 California Ave.
Paramount, Ca, 90723

Attn: Michael P. Conroy, Ed.D., Assistant Superintendent
Reference: Proposition 39, Project Applications

Dr. Conroy,

Thank you for your trust in allowing Facilities Commissioning & Technical Services to perform the initial site audits and benchmarking processes last summer to identify potential proposition 39 energy saving projects for the District. As we have since discussed, five (5) major project areas have been identified and discussed with the District as projects that you would like to see moved forward for submission to the California Energy Commission for approval and construction.

The projects which the District has identified include:

- Perform a District-wide Exterior and interior room by room lighting audit to support the replacement of all non-LED exterior lighting fixtures with energy efficient LED technology lighting fixtures and
- Replacement of all interior fluorescent lamps with energy efficient LED technology lamps.
- Replacement of selected HVAC systems throughout the District with energy efficient HVAC system.
- Install window covering systems where appropriate and cost justifiable to reduce HVAC operating costs. These systems will also provide the added benefit of allowing staff to have more flexibility in the lighting of their environments.
- Completion of the District-wide energy management controls systems begun internally several years ago by the District.

The next process steps required to adhere to the Proposition 39 Project Applications are to:

- Identify exactly which systems are to be moved to the next phase (i.e. identify which HVAC units are to be replaced, or which exterior lights are to be removed, relocated or replaced),
- Provide detailed product scopes of work and / or specifications such that the District can meet the competitive bidding requirements of purchasing the required materials for each project scope.
- Identify, pre-qualify, solicit and select responsible bidders for each scope of work based on District product and or capability requirements.
- Perform bid walks as needed
- Review and analyze each bid with the District and make product / bidder recommendations..

Facilities Commissioning & Technical Services

Upon completion of the above scope of work, the District will be able to calculate the projects final costs and saving analysis and Facilities Commissioning & Technical Services will complete the on-line application process for the District with the California Energy Commission.

Facilities Commissioning & Technical Services would like to again offer our services to complete this work on behalf of the District. We are pleased to provide the above described services for the District for the total sum of:

Sixty One Thousand, Nine Hundred Twenty five Dollars \$ 61,925.00

This proposal is valid for 60 days from the above date and shall become effective upon return receipt with signature(s) below.

Owners Representative:

Signature,

Date:

Printed Name:

Title:

Facilities Commissioning & Technical Services



Signature, Darrin O'Hara

President

Title:

Date:

Facilities Commissioning & Technical Services

Any additional contract services requested / required, which is deemed to be outside of the above described scope of work, will be direct billed to the District based on actual costs incurred as per the following Labor / Rate Table.

Labor Category	Labor Rate for additional hours as required
Commissioning Agent	125.00
Mechanical Specialties	91.50
Electrical Specialties	91.50
Engineering Services	125.00
Project Manager / CxA Assistant	95.00

Reimbursable Expenses	Units
Mileage	\$0.58 Per mile
Bond Prints (up to 36"x42")	\$3.00 Per sheet
Copying Services –Black & White	\$0.55 Per copy (8 ½ x 11)
Copying Services – Color	\$1.00 Per copy (8 ½ x 11)
Copying Services –Black & White	\$0.95 Per copy (11 x 17)
Copying Services – Color	\$1.50 Per copy (11 x 17)
Shipping / Courier Services	Cost Plus 10%
Other non-specified direct expenses	Cost Plus 10%

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DRO Management Services Inc., DBA Facilities Commissioning & Technical Services Terms and Conditions of Proposal

These terms and conditions constitute part of the Proposal Offer between DRO Management Services Inc. ("Seller") and the Buyer ("Buyer") named in the attached Proposal.

1. **Acceptance.** Acceptance of the attached Proposal is expressly limited to the terms and conditions contained in this agreement, and Seller objects to, and shall not be bound by, any terms and conditions at variance with such terms and conditions unless mutually agreed upon, in writing by the Seller and the Buyer.
2. **Contract Documents.** The Contract Documents, including plans, specifications, general conditions, and special conditions between Seller and the Buyer / Owner named on the Purchase Order Document hereof are hereby incorporated by reference and made a part of this Proposal, only to the extent as specifically referenced within the Proposal.
3. **Purchase Price.** Unless otherwise expressly provided in this Proposal, the purchase price (I) is payable in United States Currency and (II) includes all sales, use, occupation, license, excise and other taxes with respect to the purchase and delivery of the goods identified on this Proposal. The Proposal Price is firm and includes, where applicable, all Seller engineering and preparation and submittal of such shop drawings, material lists, samples and details as may be required by the Buyer or under the Contract Documents. Seller shall execute and furnish all necessary lien waivers, affidavits, or other documents required to keep the Owners premises free from liens arising hereunder.
4. **Schedule.** Any project that is referred to in this Proposal is being executed on the basis of a progress schedule. Time is of the essence of that progress schedule and of this Proposal. Necessary shop drawings and any required data samples are to be submitted by the date indicated on this Proposal as agreed upon in writing with the Buyer to meet the progress schedule. Buyer agrees that the Seller shall not be liable for any direct or consequential damages incurred by Buyer due to any delay in performance unless said potential damages are defined and agreed upon by both the seller and the buyer prior to the original execution of the Proposal and said damages have been defined and agreed upon in writing within said proposal.
5. **Compensation.** Buyer agrees to pay compensation to Seller for the Scope of Work and other services, as provided for in this Agreement and detailed in the Proposal and any subsequent approved scope changes. Seller will submit to Buyer a detailed Schedule of Values, as requested, including labor and material breakdowns, allocated to the various parts of the work equal to the total Compensation, in such detail as Buyer and Seller agree.
 - a. **Payment Application.** Seller will submit a payment application to Buyer by the 15th day of the month, or as otherwise agreed upon, for that portion of Work completed that calendar month. Each payment application will itemize the work in a manner consistent with the Schedule of Values approved by the Buyer. The itemization will show the percent of Work completed on the Project for each component or task in sufficient detail satisfactory to Buyer.
 - b. **Payments.** Payment to Seller for Work included under this Agreement will be regardless of Buyers receipt of payments made by any other party. Buyer will pay Seller each progress payment within thirty (30) days after receipt of approved payment applications. Payment as used in this clause shall include retainage, progress payments, payment for change orders and work orders, and final payment. Should the Buyer deem a payment application by the Seller as being non-acceptable, the Buyer shall notify the Seller within five (5) calendar days of receipt of said payment applications with specific reason(s) for the non-approval of a Payment Application. Buyer and Seller agree to work together in good faith to rectify any reasons for said non-approval and rectify the discrepancy within five (5) additional calendar days in order to provide the Buyer with an acceptable Payment Application.
 - c. **Stop Work:** At any time that approved payment applications are not processed and payments are received by the Seller within 45 days of the original invoice date, the Seller reserves the right to stop all work associated with the Proposal, including the withholding of completed yet not submitted work, until such time as the Buyer has made past due payment.

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6. **Warranties.** Seller warrants to Buyer that the services provided are made in good faith and based upon industry practices in use at the time of the services being rendered. Buyer acknowledges that seller is not a licensed engineering firm nor employs licensed engineers. Buyer agrees that seller shall 'pass through' any manufacturers warranties in effect for products purchased by the seller on behalf of the buyer / owner. No other warranties are expressed or implied.
7. **Indemnification.** Buyer agrees to indemnify and save Seller harmless from any and all liability, expense, costs, damages, and loss of any kind including attorney's fees, arising out of or alleged to have arisen out of any injury to or death of any person in or persons or damage to any property of any kind in connection with Seller's performance hereunder or resulting from or alleged to result from any defect or non-conformity in the goods furnished hereunder and from any infringement or alleged infringement of any letters patent.
8. **The default remedies.** If (I) Seller fails to perform any of the terms and conditions to be performed by Seller under this Proposal, (II) Seller dissolves or is dissolved, liquidates or is liquidated, or (III) a proceeding in bankruptcy, insolvency, receivership or assignment for the benefit of creditors is instituted by or against Seller, then Buyer may, in its sole discretion, and without notice to Seller, declare the Seller to be in default under this Proposal. Upon and after a default, Buyer may, without notice to Seller, (I) cancel in whole, or in part, this Purchase Order and any and all other orders then outstanding between Buyer and Seller, (II) declare all sums owing under any other agreement, document or instrument between Buyer and Seller, whether now or hereinafter existing to be immediately due and payable, and (III) exercise any and all other rights and remedies available to an aggrieved Buyer under applicable laws, including without limitation, the Uniform Commercial Code. If Seller fails to make deliveries as required, Buyer shall have the right to cancel any remaining parts of this Proposal and to purchase the goods elsewhere, for a value up to the remaining value of the work not already executed and agreed upon as being completed, as evident by the buyers payment for such services as previously invoiced, up to the price provided in this Proposal.
9. **Governing law.** This Proposal shall be governed by the laws of the State of New York, seller's principal place of business.
10. **Successors and assigns.** The terms and conditions of this Proposal shall be binding on Buyer and Seller, their respective successors and assigns. None of the Seller's rights or obligations under this Proposal may be assigned or otherwise transferred without Buyers written consent.
11. **Complete Agreement; Waiver; Modification.** This Proposal constitutes the entire agreement between the parties, and all prior representations, conversations, negotiations, or quotations are merged in said Proposal. No change, modification or waiver to any of the terms and conditions of the Proposal shall be binding to Seller unless consented to in writing by a duly authorized employee of Seller.

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